

BASIC ASSURANCES 2017	2017 June	2018 June	2019 June	2020 June	2021 June
1. RIGHTS PROTECTION & PROMOTION					
Forte implements P&P that promote people's rights	YES	YES			
Forte supports people to exercise their rights and responsibilities * (client identifies rights most important)	YES	YES			
Staff recognize and honor people's rights * (trained on due process)	YES	YES			
Forte upholds due process requirements* (HRC process)	NO	YES			
Decision making supports are provided to people as needed* (guardianship, rep payee, supported decision)	YES	YES			
2. DIGNITY AND RESPECT					
People are treated as people first	YES	YES			
Forte respects people's concerns and responds accordingly*	YES	YES			
People have privacy*	YES	YES			
Supports and services enhance dignity and respect*	YES	YES			
People have meaningful work and activity choices*	YES	YES			
3. NATURAL SUPPORTS					
P&P facilitate continuity of natural support systems (visit with family and friends)	YES	YES			
Forte recognizes emerging support networks*	YES	YES			
Communication occurs among people, their DSPs and families*	YES	YES			
Forte facilitates each person's desire for natural supports*	YES	YES			
4. PROTECTION FROM ABUSE, NEGLECT, MISTREATMENT, AND EXPLOITATION (ANEM)					
Forte implements P&P that define, prohibit and prevent ANEM	YES	YES			
People are free from ANEM	YES	YES			
DSPs know how to prevent, detect and report ANEM*	YES	YES			
Forte ensures objective, prompt & thorough investigations of ANEM*	YES	YES			
Forte ensures thorough, appropriate & prompt responses to substantiated cases of ANEM*	YES	YES			
5. BEST POSSIBLE HEALTH					
People have supports to manage their own health*	YES	YES			
People access quality health care*	YES	YES			
Data & documentation support evaluation of health care objectives and promote continuity of services and support	YES	YES			
Acute health care needs are addressed timely*	YES	YES			
People receive meds and treatments safely and effectively*	YES	YES			
DSPs immediately recognize and respond to medical emergencies*	YES	YES			
6. SAFE ENVIRONMENTS					
Forte provides individualized safety supports	YES	YES			
The physical environment promotes people's health, safety, and independence*	YES	YES			
Forte has individualized Emergency Plans*	YES	YES			
Routine inspections ensure that environments are sanitary and hazard free	NO	YES			
7. STAFF RESOURCES AND SUPPORTS					
Forte implements a system for staff recruitment and retention	YES	YES			
Forte implements an ongoing staff development program	YES	YES			
The support needs of individuals shape the hiring, training, and assignment of all staff	YES	YES			
Forte implements systems that promote continuity and consistency of DSPs*	YES	YES			
Forte treats its employees with dignity, respect, and fairness*	YES	YES			
8. POSITIVE SERVICE AND SUPPORTS					
People's individual plans lead to Person-Centered and Person-Directed Service and Supports*	YES	YES			
Forte provides continuous and consistent service and support for each person*	YES	YES			
Forte provides positive behavioral supports to people*	YES	YES			
Forte treats people with psychoactive medications for health needs consistent with National Standards of Care	YES	YES			
People are free from unnecessary, intrusive interventions*	YES	YES			
9. CONTINUITY AND PERSONAL SECURITY					
Forte's mission, vision, and values promote attainment of personal outcomes*	YES	YES			
Forte implements sound fiscal practices*	YES	YES			
Business, administrative, and support functions promote personal outcomes	YES	YES			
The cumulative record of personal information promotes continuity of services	YES	YES			
10. BASIC ASSURANCES SYSTEM					
Forte monitors basic assurances	WIP	YES			
Comprehensive plan describes the methods and procedures for monitoring basic assurances	WIP	WIP			

Key	
*	match with BA Survey
	QA Manager
	Regional Services Directors
	HR Manager/Vice President

Please respond with	
	Yes
	No
	WIP (Work In Progress)